



2022-2023 Awana Club Manual

Calvary Christian Fellowship

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Leadership

Awana Director	Melissa Silva	awana@ccf.community
Executive Pastor	Terry Bratton	
Teaching Pastor	Mark Brocatto	
Youth Pastor	Zeek Avaler	
Spanish Pastor	Victor Ojeda	

MEETING TIMES

Wednesdays 6:45-8:15

Clubbers should not arrive before 6:30 pm.

Leaders can come as early as 5:45 pm. Leaders need to arrive no later than 6:45 pm.

Awana Club Age Groups

Sparks — Kindergarten - 2nd grade

TNT — 3rd grade - 5th grade

About AWANA

The purpose of the AWANA ministry is to reach boys and girls with the gospel of Christ and train them to serve Him.

Since 1950, AWANA has grown from a one-church program into a ministry that includes more than 6,500 churches in the United States and another 1,300 in more than 80 countries worldwide. Local churches reach hundreds of thousands of young people every week by using the AWANA program.

The AWANA ministry at Calvary Christian Fellowship (CCF) works in unison with the other ministries at CCF to help your child learn about Jesus and to grow in Him.

The acronym AWANA stands for Approved Workmen Are Not Ashamed. This comes from 2 Timothy 2:15. AWANA is a fun and exciting way for children to learn Scripture and it works!

Thank you for giving us the opportunity to acquaint you with the AWANA ministry of Calvary Christian Fellowship, and how it can benefit not only your child, but your entire family!

“Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the Word of truth.” 2 Timothy 2:15

WHAT WE EXPECT FROM OUR LEADERS

As parents, we know you are concerned about whom you entrust your children's spiritual training to. Therefore, we wanted to let you know what we expect from AWANA leaders up front. The following may give you some insight into the type of leadership we strive for in our program.

Requirements:

- A leader must have a personal relationship with Jesus Christ
- A leader must have a desire to work with and a compassion for children
- A leader must agree with the CCF Statement of Faith
- An adult leader must pass the background check

Expectations:

- We expect our leaders to be on time & have fun! (6:45 pm)
- We expect our leaders to be examples
- We expect our leaders to follow the rules
- We expect our leaders to display a proper attitude before the clubbers and other leaders
- We expect our leaders to pray for our Club on a regular basis

WHAT WE EXPECT FROM PARENTS

- Always encourage your child. Children have much more fun when mom and dad show interest in their accomplishments.
- Partner with the AWANA Leaders on the progress and growth of their children .
- Help children to attend AWANA every week and to arrive on time (Club begins at 6:45 pm). Consistency builds friendships, achievement, and self discipline.
- During the week, help your child prepare at least two to three sections. This will ensure they will complete their handbook and will receive their special awards.
- Attend all major events as a way of showing your support and approval for your child's accomplishments.
- Review the discipline guidelines found later in this handbook with your child. AWANA has very few rules of behavior. However, in order to ensure that all clubbers have an opportunity to learn as well as have fun, some rules of behavior will be enforced.
- For Parents who are new to AWANA, we welcome the parents to shadow their children and experience an AWANA night. However, for the safety of the kids, we will limit this to a maximum of two weeks.

WHAT TO BRING TO AWANA

- **Clubbers need to bring their Bible and AWANA handbook.**
- Your child should not bring other items with them. If your child does bring something which does not pertain to AWANA with them and a leader sees it, your child will be asked to put it away and keep it out of sight. If a leader sees the item again, the leader will confiscate the item until the end of the AWANA club night.
- Clubbers and leaders are expected to wear their AWANA uniform to each club meeting. The goal of each AWANA Club is to have 100% of its attendees in uniform. A properly worn uniform helps AWANA clubbers and leaders earn respect and credibility.

SECURITY

All clubbers and leaders MUST sign in at the check-in kiosk when arriving at AWANA. The child will be given a name tag and the parent will be given a pick up tag. At the end of the AWANA night, when the parent/person authorized returns to pick up their child that parent/authorized person will need to **show their pick up tag before their child can be released** . If you forget your pick up tag please let us know and a staff member will ask for a photo idea and clear you and give you to pick up the child. We will notify parents when a child is sick, fussy and not adjusting to the AWANA night, or in rare instances for disciplinary reasons. **Children MUST be picked up by their parents at 8:30pm at the conclusion of the evening.**

INCLEMENT WEATHER POLICY

CCF follows the Humble ISD inclement weather policies. If Humble ISD has canceled school on AWANA day, we will not have AWANA that evening. You can also check on inclement weather cancellations by visiting our CCF Facebook/Instagram page or our AWANA website at <https://ccf.community/awana/>.

Registration

Registration can be completed online at <https://ccf.community/awana/>.

Discipline

AWANA uses two counts, one for an individual and one for the group.

The “5-Count” is used to bring the group to order. As the leader counts to “5”, the children should become quiet and still. The “3-count” is for an individual. The child is given a “one” the first time they have misbehaved and their action is discussed so they understand the inappropriate behavior. If the child continues to misbehave, then they receive a “two”. The child now sits down with the AWANA Commander to discuss their behavior. If the child continues to misbehave or be disruptive, they receive a “three.” When the child receives a “three”, they are taken to their parents for the rest of the evening. The leader will discuss with the parent the reason for this action.

The AWANA leaders realize that there are many family situations that may affect a child's behavior. We encourage you to let your child's AWANA leader know if there is any situation that may help us in ministering to your child. This helps the AWANA leader to potentially minister to the child as opposed to just viewing a situation or action as a discipline problem.

AWANA has only a few guidelines:

- Keep your hands to yourself
- Proper speech – speak to others with respect
- Respect Leaders and others

WELLNESS POLICY

Here is our established health policy for the AWANA ministry. Children SHOULD NOT attend AWANA if they have any of the following symptoms:

Fever: A clubber with a temperature of 100 degrees or above will be excluded from AWANA.

The student's temperature must be **below 100 degrees for a full 24 hours (without taking a fever reducer)** before returning to AWANA. A child with a fever suppressed by a fever reducer such as Tylenol or Motrin is still contagious as these medications only temporarily decrease the temperature and do not treat the underlying illness.

Pink Eye (Conjunctivitis): A clubber with red, painful, itchy eyes especially with discharge/crusting should have a medical evaluation. This is very contagious and students must be excluded from AWANA until they have completed 24 hours of prescription antibiotic eye medication.

Vomiting and Diarrhea: A clubber with vomiting or diarrhea should be excluded from AWANA. A child should not return to AWANA unless they have had one or two meals without vomiting.

Head Lice: If your child has a known or suspected case of head lice, please notify awana@ccf.community or the Director so all children's parents in their group can be notified. This helps avoid additional cases of head lice, and re-infestation of children who have already been treated. If your child has had lice, they must be excluded from club until after receiving treatment with a special shampoo and after the removal of all nits.

AWARDS

Each AWANA Clubber has the opportunity to earn exciting awards. These awards can be worn on the uniform. The awards you will see listed below are only the basic ones, others are given for completing one or more years of handbook work. NOTE: Awards may only be given when a child is in uniform. For more detailed information about each club's awards, please visit the overview sections in the back of this manual.

These awards should be displayed and worn proudly. They represent good achievement and spiritual growth in the knowledge of God and His Word. We will encourage all young people to strive for their highest potential.

Each child works at their own pace and will be guided and helped by a caring leader. To complete a handbook in one year, your child should have two to three sections ready to be completed when they arrive each week.

For Completing the entrance booklet (StartZone), they can now start the first book of their club and will receive a uniform.

Weekly Work:

Sparks: Jewels

TNT: Award Emblems

Extra Credit stickers, pins and seals are available for Sparks and T&T – please see your child's handbook for more details.

Clubbers must pass sections in order. Clubbers must pass an entire section during one session. They may not quote 1 verse, then look at the verse before saying another verse in the same section.

Club attendance: Sparks attendance jewel

TNT attendance sticker

Book Awards: Each club has its own specific book awards that will be awarded at club year end.

Excellence Award: For completion of any (2) two 3rd-12th grade handbook or study

Challenge Award For completion of any (3) three 3rd-12th grade handbook or study

Timothy Award For completion of any (4) four 3rd-12th grade handbook or study

Meritorious Award For completion of any (6) six 3rd-12th grade handbook or study

Citation Award For completion of any (10) ten 3rd-12th grade handbook or study



INTRODUCTION/Flight 3:16

Flight 3:16 is the first and only (introduction) booklet received in Sparks. Upon completion of this Entrance Test the clubber receives their Sparks Uniform Vest, and receives their first of 3 Handbooks available in Sparks.

HANDBOOKS and REVIEW

Sparks has 3 Handbooks used in their club:

KINDERGARTEN (1st Year of Sparks) – Flight 3:16, HangGlider Handbook

FIRST GRADE (Second Year of Sparks) – WingRunner Handbook

SECOND GRADE (Third Year of Sparks) – SkyStormer Handbook

Following the handbook for each grade is a Frequent Flyer book that contains a handbook review and extra credit sections.

(Regardless of the age of the child, each clubber will start in the HangGlider Handbook.)

HangGlider, *WingRunner* and *SkyStormer* will take Sparks on a sequential journey through Scripture – Genesis through Revelation – with regular layovers to meet important Bible characters along the way. Each book includes verse memory sections, Bible biographies, and activities. The handbooks are enhanced with an audio handbook CD.

First & Second Graders will advance into *WingRunner* after completion of the *HangGlider* handbook. Second Graders will advance into *SkyStormer* after completion of the *WingRunner* Handbook. If a clubber completes the Handbook before the end of the club year, there is a Frequent Flyer book available for each Handbook level. Completion of Frequent Flyer books will earn the clubber a Pin Award to be displayed on his/her Review Patch.

Each handbook has three sections that will receive awards. The Rank Section will get a rank patch. Jewel sanction will receive red and green jewels. Review sections will receive a review patch.

Handbook sections must be completed in order. Completion of Handbooks are Awarded accordingly:

Handbooks Award:

HangGlider: First Book Ribbon

WingRunner: Second Book Ribbon

SkyStormer: Sparky Award Plaque

ADVANCEMENT

First & Second Graders will advance into WingRunner after completion of the HangGlider handbook. Second Graders will advance into SkyStormer after completion of the WingRunner Handbook. If a clubber completes the Handbook before the end of the club year, there is a Frequent Flyer book available for each Handbook level. Completion of Frequent Flyer books will earn the clubber a Pin Award to be displayed on his/her Review Patch.



Truth & Training engages third- through sixth-graders and answers their questions about God and the Bible, guiding them through this pivotal life stage to grow in the grace of the Lord Jesus Christ. This is achieved through a biblically-based curriculum that focuses on living out one's faith through a life of grace.

INTRODUCTION/START ZONE BOOKLET

Each T&T club has a *Start Zone Entrance Booklet*. All clubbers in the Evidence of Grace Club (3rd and 6th graders) will start with Start Zone – *T&T Evidence of Grace Entrance Booklet* (regardless if they have completed a prior year of T&T).

HANDBOOKS/REVIEWS

The T&T Evidence of Grace program has four handbooks total. Clubbers explore some of the fundamental doctrines of Christianity. The handbook for 2021-22 is called *The Evidence of Grace*.

The book consists of four main units and a total of 32 lessons. The units contain:

The character and nature of God

The structure and sequence of the Bible

The redemptive narrative

Key discipleship practices

HANDBOOKS

The handbooks for TNT are Evidence of Grace, Agents of Grace, Discovery of Grace and Grace in Action

ALL TOGETHER METHOD:

T&T concentrates on one verse and one lesson per night. It is important to learn the verse but understand the meaning of the verse and how it applies in the clubbers life.

WEEKLY:

Review is central to the T&T program. While the word “review” may not be used, the concept is integrated throughout the handbooks. If you read through an entire handbook, the clubbers are constantly asked to give the questions, answers. The Basic Book work includes completing the Start Section and the Explore Section.

EXTRA CREDIT:

At the end of each lesson there are “Silver” and “Gold” extra-credit sections. A clubber will earn one silver or gold patch for every three sections completed. Silver and Gold sections may be done in any order. Silver and Gold sections can be challenging but can be accomplished with occasional parental assistance. The Silver Section requires approximately 4 to 5 questions to be answered to earn the weekly award. The Gold Section requires 4 additional verses to be recited at one time to earn the weekly award.

AWANA GO:

This extra credit section of the clubbers book encourages the participant to read about another AWANA club in another country. It asks the clubber to pray for the featured country.

AWARDS:

When a clubber has completed the requirements to earn an Award, the Award will be issued to them during the year-end Award Ceremony. An award will not be issued if the clubber does not wear their uniform!

The Awards:

- Chevrons: Completion of each Unit in handbook
- Alpha Award: Completion of first Handbook
- Excellence Award: Completion of first two handbooks
- Challenge Award: Completion of first three handbooks